

MINUTES of The SPECIAL MEETING
of The BOARD of COUNTY COMMISSIONERS
of SAN MIGUEL COUNTY, NEW MEXICO
HELD MAY 27, 2022 AT 9:00 AM

1. CALL TO ORDER

The San Miguel County Board of Commissioners held a special meeting on Friday, May 27, 2022. San Miguel County Chairman Harold Garcia called the meeting to order at 9:06 AM in the in the San Miguel County Commission Chambers at 500 W. National Ave Suite 201. Zoom link is active.

2. ROLL CALL

Upon roll call by County Administrative Assistant/Probate Clerk Zachary Garza: Chairman Harold Garcia present, Madam Vice-Chair Janice Varela present, Commissioner Max Trujillo present, Commissioner Martin Sena present, and Commissioner Kenneth Medina present.

The record will show a quorum is present.

3. PLEDGE OF ALLEGIANCE

4. SALUTATION TO THE NEW MEXICO STATE FLAG:

"I salute the flag of the State of New Mexico and the Zia Symbol of perfect friendship among United Cultures.

5. APPROVAL OF AGENDA

Motion made by Commissioner Kenneth Medina to approve Agenda as submitted. Second by Commissioner Max Trujillo. Motion carried.

NEW BUSINESS

6. REGULAR BUSINESS

a. RESOLUTION DESIGNATING POLLING PLACES

San Miguel County Clerk Geraldine Gutierrez presented the Commission Resolution No. 2022-05-27 this Resolution is amending the 2021 polling place Resolution for the 2022 Primary Election as a result of the fire. Ms. Gutierrez requested the Commission approve the Resolution moving the Rociada Fire Station and the Mike Mateo School Election Day polling locations to the San Miguel County Courthouse on June 7th, 2022 due to the fires. The Clerks office is unable to use the Rociada Fire Station or the Mike Mateo School in Sapello.

Motion made by Commissioner Martin Sena to approve of the Resolution designating polling places. Second by Commissioner Max Trujillo. Motion carried.

Chairman Harold Garcia thanked Interim Finance Director Tasha Martinez for everything that she has done for San Miguel County and wishes her the best with her future.

b. PRESENTATION OF INTERIM BUDGET FOR FISCAL YEAR 2023

San Miguel County Interim Finance Director Tasha Martinez presented the Commission the Interim Budget for Fiscal year 2023. A copy of Interim budget was provided to the Commission in addition to the recap to show the sustainability of the budget presented. In regards to Property Taxes the County took a conservative approach of inflation of 3.5% rather than 8% due to the fires. The County had a deficiency of \$1.4 mil of recurring revenues to support the expenditures. Backtrack any one time costs but the County still had a short fall of roughly \$500 to \$600k. A Balanced budget was presented today but if the County proceeds with this budget in the future it would deplete the General Fund. Interim Finance Director Tasha Martinez suggested on the final budget the County analyze the Revenues, Expenditures, and identify any one time costs. A lot of the costs increased primarily from the Detention Center due to Medical costs. There were two new positions that had a slight impact on this budget. Interim Finance Director Tasha Martinez requested the Commission approve this budget as a Balanced Budget.

Chairman Harold Garcia expressed a concern of possible loss of revenue. The fact being that the County has displayed a lot of ideas that want to be completed and if those ideas can be fulfilled. Solid Waste budget has been solvent for the past two years. Solvent because the County has been collecting past revenues and if the current rate structure is going to be sufficient for the Solid waste to continue operation once all past dues have been collected without having to be subsidized by the General Fund. Chairman Garcia requested County Manager Ansley to look at fixing the solid waste budget so the County does not have to subsidize from the General Fund once all past dues have been collected. Chairman Garcia expressed concern about health care at the jail.

Interim Finance Director Tasha Martinez informed the Commission of a 3% increase and an additional \$60k for Medical costs at the jail.

Chairman Garcia expressed another concern about the County needs to hire a Finance Director, and Public Works Supervisor as soon as possible.

Manager Ansley stated that the County goes through the same process as all vacancies. The County has discussed some issues with replacing the Finance director because that position has been open for 7 months with no applications.

c. RESOLUTION APPROVING INTERIM BUDGET

Motion made by Commissioner Max Trujillo to approve the Interim Budget. Second by Commissioner Kenneth Medina. Motion carried.

d. BUDGET ADJUSTMENT RESOLUTION

San Miguel County Interim Finance Director Tasha Martinez informed the Commission of a Budget Adjustment Resolution to offset the costs needed to be paid for the evacuation of inmates, the daily costs of housing the inmates, medical costs, and transportation costs at the Detention Center due to the Fire. Decrease fund 221 by \$100,000 and increase the Detention Center fund by \$100,000. Interim Finance Director Tasha Martinez requested the Commission approve the Budget Adjustment Resolution.

Motion made by Chairman Harold Garcia to approve the Budget adjustment Resolution. Second by Commission Max Trujillo. Motion carried.

e. DISCUSSION/ACTION – APPROVAL OF CLASSIFICATION AND COMPENSATION STUDY

Motion made by Commissioner Martin Sena to approve of the Classification and Compensation Study. Second by Kenneth Medina. Motion carried.

Motion made by Commissioner Max Trujillo to adjourn Special Meeting. Second by Commissioner Martin Sena. Motion carried. Adjourned at 9:25 A.M.

Approved this 11th day of July, 2022 as the Official Minutes of the Board of County Commissioners of San Miguel County New Mexico of its Special Meeting held May 27, 2022 in the San Miguel County Chambers.


Harold M. Garcia, Chairman District 1

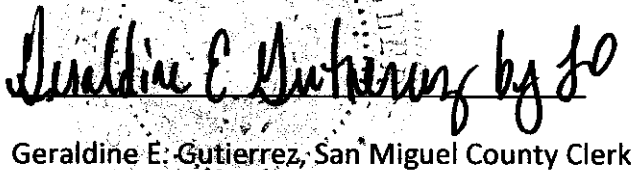

Janice C. Varela, Vice-Chair District 2

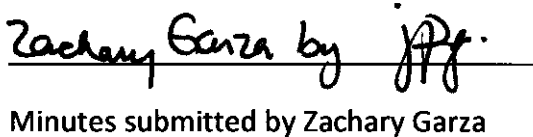

Max O. Trujillo, Commissioner District 3


Martin Sena, Commissioner District 4


Kenneth C. Medina, Commissioner District 5

ATTEST:


Geraldine E. Gutierrez, San Miguel County Clerk


Minutes submitted by Zachary Garza

NOTICE TO PEOPLE WITH DISABILITIES

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter or any form of auxiliary aid or service to attend or participate in the hearing(s) or meeting(s), please contact the San Miguel County Managers Office at (505) 425-9333 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the county at the above number if a summary or other type of accessible format is needed